

# **OKLAHOMA VITICULTURE AND ENOLOGY FUND**

## **APPLICATION**

Pursuant to 37 O.S. § 563.1 the Oklahoma Department of Commerce (hereinafter ODOC) manages the Oklahoma Viticulture and Enology Center Development Revolving Fund (Fund). The Fund is to be expended for the development of the viticulture and enology industries in the State of Oklahoma.

The areas of emphasis the Fund will support are as follows:

- **Research and education:**
  - Funding programs and projects to support scientific research to advance the viticulture and enology industries in Oklahoma.
  - Funding programs to help educate the individuals involved in the viticulture and enology industries in Oklahoma.
  - Funding of critical emergency needs as they arise (evaluated annually).
- **Product development:**
  - Funding projects to advance the development of improved grape and wine quality in Oklahoma.
- **Grower and winemaker assistance:**
  - Providing training and other technical assistance to grape growers and winemakers.
  - Providing a competitive fund for loans to grape growers and winemakers that aid in strengthening and/or expanding the viticulture and enology industries in Oklahoma.
- **Tourism and marketing:**
  - Funding projects to increase agri-tourism as it relates to the viticulture and enology industries.
  - Funding programs to advance the marketing and promoting of Oklahoma produced grape and wine.

### **THRESHOLD REQUIREMENTS:**

1. The applicant for the awards must be an institution of higher education in Oklahoma, a state or local government, a formal business or grower association, or an established business involved in either grape growing and cultivation, or the production of wine for re-sale.
2. The award to public entities will be a grant
3. The award to private entities will be a loan, if certain conditions are met in the loan agreement the loan may be designated as forgivable.
4. The loan limits will be \$10,000. A recipient of a forgiven loan cannot apply again. A recipient of a paid loan can apply annually, based upon funds availability.

5. The application should be focused on an area of emphasis, listed above, to increase and enhance the viticulture and enology industry in Oklahoma.
6. Grant limits for research and education shall be a maximum of \$50,000.

**INELIGIBLE USES OF FUNDS:**

1. Paying off existing debt;
2. Paying for current operating expenses;
3. Public infrastructure or public buildings; or
4. Any other use that does not support any area of emphasis referred to above.

**APPLICATION:**

Parties interested in submitting an application for funding from the Fund should submit the following information, in addition to filing out Attachments A & B. Length of application shall not exceed 10 pages.

1. The name of the applicant and the area of emphasis being addressed in the application.
2. If the applicant is not a public entity, a short statement of the history of the organization and its current business operations.
3. A complete and detailed description of the project for which the application is being made. The description should include:

Projected budget for the Fund proceeds that are the subject of the application;

Economic impact of the project, if applicable, including:

- New jobs being created and the projected wages of the new employment positions;
- Jobs being retained and the wages of the retained employment positions;
- New capital investment;
- New products that will be developed; and
- Other enhancements or improvements of the viticulture and enology industry in Oklahoma.

An annual report shall be submitted and a final report shall be submitted within 60 days of the loan/grant termination. A list of funded projects, annual reports, and final reports will be available for public viewing on the Department of Commerce website.

**APPLICATION PROCESS:**

Interested applicant should submit two copies of the application to the Oklahoma Department of Commerce to the following address:

Office of General Counsel  
Oklahoma Department of Commerce  
900 North Stiles  
Oklahoma City, Oklahoma 73104-3234

Applications should also be submitted by e-mail to:

[don\\_hackler@odoc.state.ok.us](mailto:don_hackler@odoc.state.ok.us)

If you have any questions, they can be submitted to the above street or e-mail addresses or to (405) 815-5359.

**ATTACHMENT A  
APPLICATION SUMMARY**

<b>Applicant:</b> <b>Application Date:</b> <b>Mailing Address:</b>  <b>Zip Code + 4 Required:</b> _____ <b>Phone Number:</b> <b>FEI Number:</b> <b>County:</b> <b>Contact Person:</b>	<b>Grant ___ or Loan ____</b> <b>If grant: Research/Education/Industry</b> <b>Type of loan: Forgivable?</b> <b>Duration of grant/loan?</b> <b>Amount of request: \$</b> _____ <b>Projected number of new jobs:</b> _____ <b>Projected number of jobs to be retained:</b> _____ <b>Total other investment in the project:\$</b> _____ <b>Projected public benefit from new or</b> <b>Increased taxes:\$</b> _____ <b>Local participation:\$</b> _____ <b>(Attach additional sheets as needed)</b>
<b>Other contacts (if applicable):</b>  <b>Mailing Address:</b>  <b>Phone Number:</b> <b>Fax Number:</b> <b>E-mail Address:</b>	<b>Other contacts (if applicable):</b>  <b>Mailing Address:</b>  <b>Phone Number:</b> <b>Fax Number:</b> <b>E-mail Address:</b>
<b>Brief Project Description:</b>          	
<p><b><u>Certification and Legal Authority:</u></b> I, the undersigned, hereby certify that this application is (a) complete, (b) contains no misrepresentation and is accurate and correct in all facts, (c) may be relied upon as a true representation of the nature of the project. I further certify that all subsequent documentation shall also be accurate, correct, and void of misrepresentation. This document has been duly authorized by the governing body of the applicant. The company, guarantors, and others required to submit proprietary information and financial disclosures are, by the act of applying for assistance, authorizing the distribution of the information to such persons as may be required for the review, approval, and administration of the expenditure. They are also authorizing reference and background investigations, and inquiries into their credit if needed.</p> <p style="text-align: center;"><b><u>SIGNATURE AND DATE:</u></b></p> <p>Authorized Signature _____ / / _____</p>	

**ATTACHMENT B**

**THRESHOLD CHECKLIST**

Before the Application can be submitted to the Oklahoma Department of Commerce the project must meet the requirements set forth herein.

The project results in a benefit to the viticulture and enology industries in the state through the support of one or more of the following areas of emphasis (please mark the appropriate line or lines):

- Research and education:
  - Funding programs and projects to support scientific research to advance the viticulture and enology industries in Oklahoma.
  - Funding programs to help educate the individuals involved in the viticulture and enology industries in Oklahoma.
  - Funding of critical emergency needs as they arise (evaluated annually).
  
- Product development:
  - Funding projects to advance the development of improved grape and wine quality in Oklahoma.
  
- Grower and winemaker assistance:
  - Providing training and other technical assistance to growers and winemakers.
  - Providing a competitive fund for loans to growers and winemakers to assist in the strengthening and expansion of the viticulture and enology industries in Oklahoma.
  
- Tourism and marketing:
  - Funding projects to increase agri-tourism as it relates to the viticulture and enology industries.
  - Funding programs to advance the marketing of Oklahoma produced grape and wine.

I certify that the above is true and correct.

Applicant

\_\_\_\_\_  
Print Name: \_\_\_\_\_ date